



The 2011 TUG Tradeshow is Your Passport to Success!



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The 2011 TUG National Users Conference & Workshops, April 26-29, in Grapevine, Texas, is THE place to be to obtain exceptional information and knowledge about your Sage Timberline Office product. But, did you know that the TUG Tradeshow will also give you multiple chances to WIN and win big? Check out just a few of the outstanding prize giveaways planned for the week:

Exhibitor	Prize
Comdata	\$200 Rewards Card
Construction Imaging	Apple iPad
Textura	Apple iPad
OnCenter Software	Amazon Kindle
Dresser & Associates	Amazon Kindle
Anterra Technology	Portable GPS Navigator

Looking for other winning strategies? Attend one of 15 sessions hosted by solution providers on subjects ranging from payment processing and electronic time card applications to mobile applications and the paperless office solution. Learn how MyAssistant can assist



But, the opportunities to win during the TUG Tradeshow go far beyond prizes. How about the opportunity to find new answers to common workflow problems or explore seamless solutions that streamline processes and increase productivity? A vast array of third-party solution providers, many of which have provided outstanding content for this issue of *TUG Pulse*, will be showing innovative products designed to work with your STO software and provide one-on-one demonstrations. Stop by each booth, get your official conference passport stamped and look at how each of these products could help your office become a winner.

you or tweak your dashboard by attending an Office Connector session. Take advantage several opportunities to view what Sage Timberline Enterprise has in store for you or examine STO/Microsoft Office integration possibilities.



Whichever way you go, one-on-one demos or attending a session, the TUG Tradeshow and the annual conference is sure to be a winner!

For additional information, including conference registration and multiple attendee discounts, session details, hotel accommodations and much more, visit the 2011 TUG National Users Conference & Workshops Web site at TUGWeb.com. **TUG**

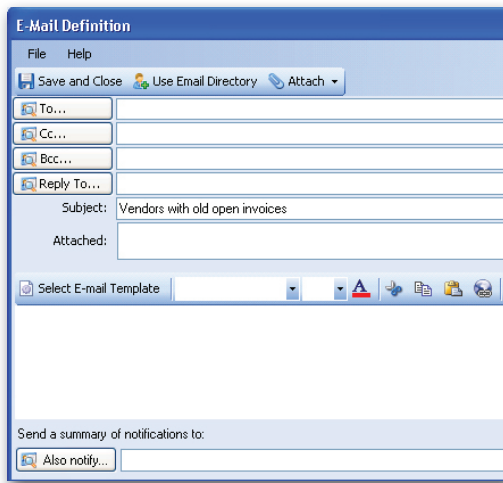
REGISTER TODAY!

2011 TUG National Conference & Workshops

April 26-29, 2011

Gaylord Texan Resort & Convention Center

Grapevine, Texas (Dallas area)



- Click the Define List button to choose the Timberline Office information to be included in the e-mail message.
- Accept the default value for the remaining steps in the wizard and click Finished on the last step.
- Select to run the Task when prompted at the completion of the activation wizard.

Once you are comfortable with setting up the pre-built tasks, you can start designing custom rules.

Refer to the MyAssistant material on the TUG conference flash drive or stop by the Innovative Software Design booth for a list of over 45 examples of how other Timberline Office users are putting MyAssistant to work.

Resources

We are here to help whether you want a full training session (included in your support) or just a quick question. Our support lines are open to you at 503.925.5272 or by e-mail at support@i-s-design.com. **TUG**

Overpower the Paperwork Tidal Wave

by: Rosie Ross
Core Associates

TimberScan, the paperless approval software for Timberline, was the outcome of a mission to help Timberline users automate every aspect of the accounts payable process including invoice approvals. With the realization that accounts payable processing and approvals are arduous and time consuming, especially for companies still using manual systems, TimberScan was developed to eliminate the risks of manual processing and end the relentless paper chase that hampers long-term business growth.

Breakthrough Innovation

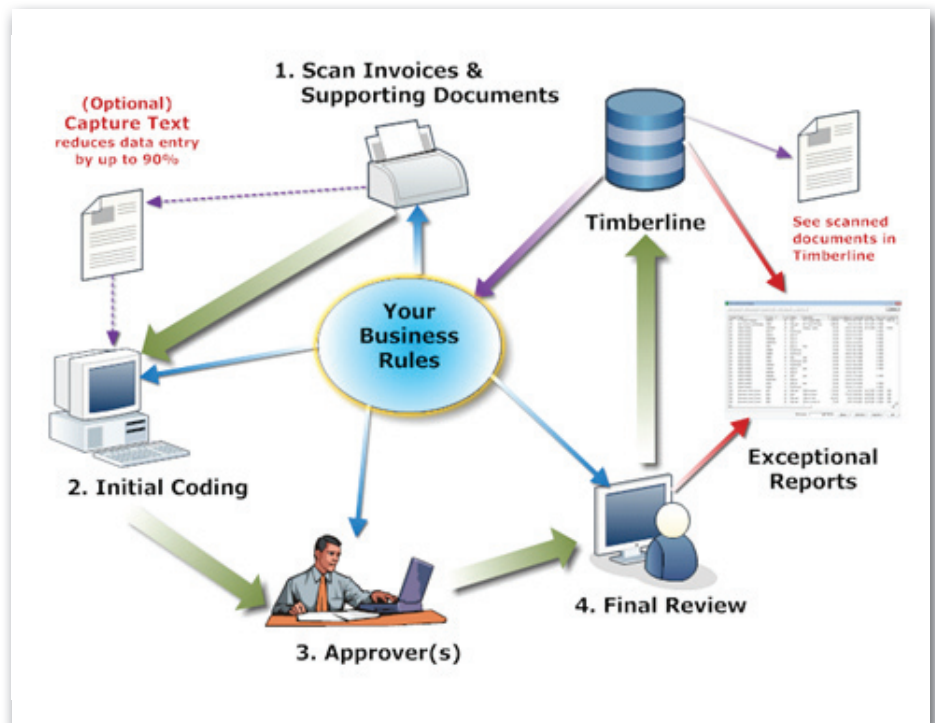
TimberScan, a program designed exclusively for Sage Timberline Office to automate its A/P approval process uses built-in imaging technology. Although going paperless is a major leap forward, the breakthrough innovation and the key to TimberScan's success are: (1) its ability to define each company's unique business rules by customizing invoice routing; (2) its ability to automate supporting documents so approvers get receiving tickets, lien waivers and other documents attached to the invoice; (3) creating multi-person approval sequences; (4) generating reports to monitor approval performance; and (5) it's easy to

use and quick to implement. These features automate even the most complex corporate requirements.

The diagram below illustrates the TimberScan workflow.

Gain Complete Control Over Committed Costs

There are many benefits to TimberScan, but perhaps one of the biggest is TimberScan's



❑ Continues

ability to provide complete control over committed costs. Bob Scott of Thor Construction said that TimberScan “exceeded my expectations and has had a hugely positive impact on tracking of commitments.”

One significant improvement has been better real-time tracking of commitments, especially if an invoice is going over a commitment. Scott asserts, “Before TimberScan, some invoices went through an approval process only to be rejected when we went to manually put them into Timberline because they went over the commitment amount.”

With TimberScan we find out immediately if we have issue, whether it’s an issue on our side (that a change order didn’t get approved) or an issue with the vendor (that we’re billed for something that has not been through the approval process or they’re billing us for something that is not allowed). Either way, we find out right up front.”

How TimberScan Controls Committed Costs

Invoices are scanned and entered directly into TimberScan. Data entry is exactly the same in TimberScan as it is in Timberline, with the same warnings, list buttons and error messages. In fact, all the data comes directly from Timberline.

When you enter an invoice with a committed value, just click on the list button and TimberScan will show all the commitments for that vendor. Once a commitment is selected, TimberScan automatically distributes the costs.

TimberScan informs you of the Total Committed and the amount Invoiced, as well as the amount in TimberScan that is still in the approval process. You will know immediately if this invoice brings you over the committed value. TimberScan also adheres

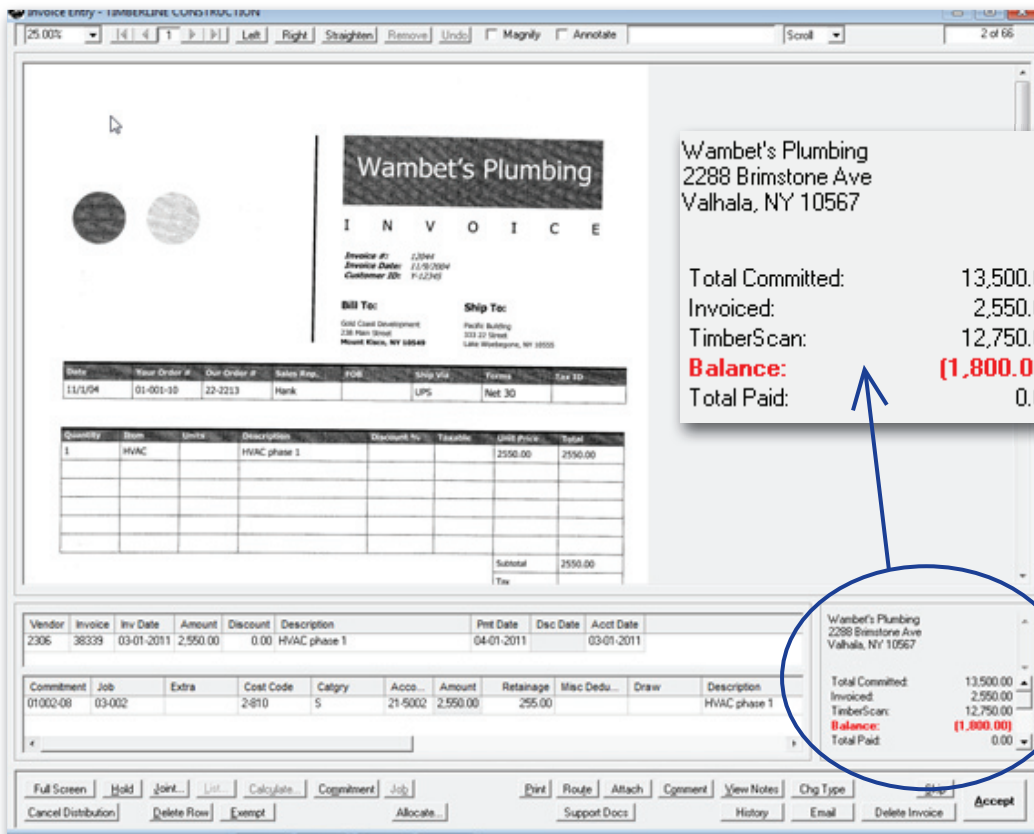
to the commitment warning, error and tolerance percentage set up in Timberline. The Commitment button will print a report on the status of that commitment.

Scott further stated, “For enterprise-class software, with an extensive Timberline interface, it went so much better than I expected. Thor Construction found the customized routing feature to be so powerful and easy that even a non-technical person with minimal training can scan the invoice and input basic information, such as job and vendor numbers. Even if we change project managers, the invoice always routes to the right person. I’m so thrilled with TimberScan that I can’t wait for the new release.”

That new release will be a complete rewrite in “.NET,” using the latest Microsoft framework, which will be previewed at the TUG conference in April. It will offer greater capabilities, increased speed, a new user interface and many other great features. TimberScan is a proven system that was first released in 2004 and is now used by over 500 Timberline companies.

Bernard Ross of Core Associates states, “The reason TimberScan is so good is because of the enhancement suggestions that come directly from our clients. Our clients make our product great.”

*This article focuses on one of many great features TimberScan offers. For a more in-depth presentation, you can sign up for one of our weekly Webinars by visiting our Web site at TimberScan.com. **TUG***



Entering an invoice with committed costs in TimberScan